

**WAFAQI MOHTASIB (OMBUDSMAN)'S SECRETARIAT
ISLAMABAD**

Vacancy Announcement

31.07.2025

The Office of the Wafaqi Mohtasib (Ombudsman) intends to requisition the services of retired officers for its Regional Offices in KPK, Sindh, Baluchistan and Punjab against the following positions to assist the Hon'ble Wafaqi Mohtasib in discharge of his duties under Article-20 of President's Order (P.O.) No. 1 of 1983:-

S.No.	Name of the Position	Eligibility Criteria
1.	Consultant IRD (Informal Resolution of Disputes) Equivalent to BS-18/19	Retired officers in BS-18 to 19 having 12 years' experience in Government Administration/ Judiciary/ Law Enforcement Agencies (LEA), preferably Law graduate with judicial experience or from the private sector with 12 years' experience in Law. Candidate with experience in mediation or Alternate Disputes Resolution (ADR) will be preferred. Duties as Investigation Officer can also be assigned.
2.	Commissioner IRD (Informal Resolution of Disputes) Equivalent to BS-20/21	Retired officers in BS-20 to 21 having 22 years' experience in Government Administration/ Judiciary/ Law Enforcement Agencies (LEA), preferably Law graduate with judicial experience or from the private sector with 22 years' experience in Law. Candidate with experience in mediation or Alternate Disputes Resolution (ADR) will be preferred. Duties as Investigation Officer can also be assigned. The selected candidate(s) will be assigned the responsibility to settle and solve issues/ disputes on informal basis on the Alternate Disputes Resolution (ADR) format or play role in mediation in disputes in complaints envisaged under Article 33 (Informal Resolution of Disputes) of P.O. No. 1 of 1983. The Contract will initially be given for the period of three months and will be extended subject to performance.

The selected candidates will be compensated for the services rendered as deemed appropriate from time to time by the Hon'ble Wafaqi Mohtasib under Article-26 of President's Order (P.O.) No. 1 of 1983. The last date for submission of applications is **31-08-2025**. The interested candidates fulfilling the required criteria may submit their applications with the updated Curriculum Vitae indicating station of preference, on the following address:-

Director (Admn)
Wafaqi Mohtasib (Ombudsman)'s Secretariat
36-Constitution Avenue, Sector G-5/2, Islamabad
Tel: 051-9217212, Fax: 051-9217224